

# NEWPORT YACHT CLUB

624 Seneca Rd  
On Irondequoit Bay

## Clubhouse Reservation

To check availability of the clubhouse ,  
go to [www.newportYC.org](http://www.newportYC.org) and click on "Calendar"

Contact: Vice Commodore — Lori Foster  
348 Barrington Street  
Rochester, NY 14607  
585-244-8386  
LF348@yahoo.com

### Fees & Reservations:

The intention is not to make money from these non-club events, but it is intended that the Club be left clean and without any damage or trash. Hence, the reservation process and the listed usage fees and clean-up deposit, as shown below in the "Reservation Agreement for the use of the Newport Yacht Club Facilities."

There will be a calendar with reservations shown at the clubhouse and on the Club's web site, which is updated at least weekly.

1. Please contact me first by email if possible for available times, and I will save your date.
2. Complete and sign the "Agreement" and mail with required fees to the address above.
3. If having 20 or more people at your event, please submit two checks, made payable to Newport Yacht Club with the reservation:
  - a. One check for the Usage Fee of \$30 (for 20-49 people) or \$60 (for 50+)
  - b. Second check for the clean-up deposit of \$20 if 20 or more people attending.
4. The Vice Commodore will have the final decision on how much, if any, of the clean-up deposit will be returned.

FYI, trash collection at the club is discontinued from November through March. If your reservation occurs during those months, please carry your trash home.

There is a "NO SMOKING" policy within the clubhouse and if you smoke on the grounds, please crush and dispose of your cigarette butts.

Call me at 585-244-8386 if you have any questions.

Thank you and I hope you have a fun event!

Lori Foster  
Vice Commodore

Modified on 11/08/11

## Reservation Agreement for Private Use of NYC Clubhouse

Submission Date: \_\_\_\_\_

Member Name: \_\_\_\_\_ (H) Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Proposed Activities: \_\_\_\_\_

Number of Persons Attending: \_\_\_\_\_ User Fee (from Fee Schedule below): \$ \_\_\_\_\_

Clean-up deposit (from Fee Schedule below): \$ \_\_\_\_\_ Date returned: \_\_\_\_\_

Beginning Date: \_\_\_/\_\_\_/\_\_\_ Beginning Time: \_\_\_\_\_

Ending Date: \_\_\_/\_\_\_/\_\_\_ Ending Time: \_\_\_\_\_

I have read the terms of this agreement below. I agree to be held responsible for any damages caused by my guests. I will see that the facilities are left clean. I will remove any trash. I understand that the costs of clean-up or repair will be deducted from my deposit. Judgment regarding damages and cleanup will be determined by the Vice Commodore.

Requestor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Terms:

**PURPOSE OF POLICY:** The purpose of the usage fee and advance scheduling is to compensate the membership for the additional wear and tear on the clubhouse facilities (bylaws 2.61) and to avoid conflicts with scheduled activities.

**WHO MAY APPLY:** Members (in good standing) may reserve the clubhouse and grounds for exclusive private functions by submitting a completed form and two checks (if the function expects 20 or more guests), a user fee and a clean-up deposit, to the Vice Commodore. No fees are collected for functions that are for the benefit of the fleets and General Membership. However, the Vice Commodore must receive advance written notice to avoid scheduling conflicts.

**Paper products and kitchen equipment:** If your group is 10 or more people, it is highly respectful to bring your own paper plates, napkins, tablecloths, utensils, drinking cups (hot/cold), etc. You may use the clubs serving plates, platters and bowls, coffee pots and all other equipment in kitchen.

**CLEAN-UP FEES:** Clean-up costs, valued at \$15/ hour, will be applied at the discretion of the Vice Commodore. The remainder after clean-up or repair costs will be returned.

**ALCOHOLIC BEVERAGES:** Members are advised that all alcoholic beverages must be provided and served by private user because of New York State Liquor Laws.

### 2010 FEE SCHEDULE

Mail to Lori Foster, 348 Barrington Street, Rochester, NY 14607

| GROUP SIZE         | USAGE FEE | CLEAN-UP DEPOSIT |
|--------------------|-----------|------------------|
| Less than 20       | \$ 0      | \$ 0             |
| 20 to 49 persons   | \$ 30     | \$ 20            |
| 50 persons or more | \$ 60     | \$ 20            |